



8(a) News Hawaii District Office

September 2003

Hawaii's 8(a) BD Program Resource

Issue 2

U.S. Small Business Administration Hawaii District Office

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8(a) Stats

Number of Firms in the Hawaii
District Office Portfolio
As of August 31, 2003: **203**

New Participants:

Guam Construction Co., Inc.	6/03
JTSI, Inc.	6/03
StarCom Builders	6/03
DCN Contracting, Inc.	7/03
Michael Doi Construction Co.	7/03
State Wiring & Contracting	7/03
Adaptive Technologies Corp.	8/03

All of the SBA's programs and services are provided to the public on a nondiscriminatory basis.

ARE YOU READY FOR CENTRALIZED ANNUAL UPDATE PROCESSING?

Our first newsletter in June 2003 mentioned "Workforce Transformation" and the idea of centralizing the processing of annual updates. As SBA continues to move in that direction, each participant should expect that centralized annual update processing will occur in the near future. In fact, the annual update processing for three SBA offices is already centralized in Dallas, TX and it is possible that annual update processing could be completely centralized as early as November 2003!

When centralized processing occurs, each participant can expect to receive one electronic request from the processing center. Thereafter, participants must submit information electronically and by fax to the processing center. Consequently, district offices will not receive or process the information but will review the processing center's recommendation to retain, graduate, or terminate a participant. It is anticipated that eventually all submissions will be electronic in order to facilitate the process for all involved.

Initial processing procedures also indicate that the electronic system will automatically initiate termination proceedings for participants that fail to respond in a timely manner with accurate and complete information. Remember, annual update information is due within 30 days of the close of each program year.

In order for the transition to be as smooth as possible, please consult your assigned BOS if you have any questions regarding annual update reporting requirements. In addition, please keep the following in mind:

- Each participant must be capable of receiving and transmitting information online
- Understand what information is being requested
- Be sure submissions are complete
- Be timely

Look for additional information in future e-mails and newsletters.

JOINT VENTURES

Have you ever requested approval of a joint venture agreement (JVA) or just wondered about the requirements for approval of a JVA? Previously, except for JVAs between 8(a) participants, JVAs had to be approved by SBA's Associate Administrator of 8(a) BD. However, this process changed with the issuance of SBA Procedural Notice 8000-596 regarding "Guidance for Joint Ventures and Teaming Agreements." The notice was previously e-mailed to all 8(a) participants.

The notice provides guidance on processing joint ventures and teaming agreements for 8(a) participants and clarifies the level of authority required for approval of JVAs. Effective with that notice, the district director or deputy district director is now authorized to approve JVAs for firms serviced by their respective office in accordance with the procedures set forth in the notice.

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This should be welcome news for 8(a) participants and district offices that may have waited several weeks for a response from SBA Headquarters. However, with the lowering of authority required for approval of JVAs comes additional requirements for the 8(a) participant and responsibilities for the district office. Consequently, it is imperative that all firms considering a JVA review the notice and discuss the requirements with your assigned BOS.

In addition, due to the growing interest in joint ventures and to coincide with the issuance of the procedural notice, the Hawaii District Office will conduct an "Understanding 8(a) Joint Ventures" training session on Thursday, November 20, 2003 at 9:30-11:30 a.m. in the PJKK Federal Building, Room 5-208. If you are interested in attending please call Joyce Tamayose or Cheryl Dominick at 541-2990 to register.

CHANGES TO BE AWARE OF

Staffing...Please welcome Lyn Womack as our new BOS. Lyn is detailed to the 8(a) Division for 120 days effective September 22, 2003 and is assigned Erlyne Lum's 8(a) portfolio. Prior to her detail, Lyn was an Economic Development Specialist in the Hawaii District Office's Finance Division. Erlyne is likewise detailed for 120 days and is reporting to the Entrepreneurial Development Division. These temporary changes are part of the District Office's internal workforce transformation.

PRO-Net/CCR...Please remember to regularly (no less than annually) update your firm's PRO-Net and CCR databases. If you do not renew your CCR registration at least once a year it will expire. **An expired registration will affect your ability to conduct business (receive contract awards or payments) with the Government.** In addition, contracting activities and prime contractors cannot locate your firm in PRO-Net without current information. For those in the construction trade, be sure that your profile reflects the appropriate 2002 NAICS codes 236, 237, and/or 238.

UPCOMING EVENTS

PACDIV Designer & Builder Symposium

Place: Hilton Hawaiian Village

Location: 2005 Kalia Road, Honolulu, HI

Date: November 14, 2003

Time: 7:30a.m. to 2:00p.m.

Understanding 8(a) Joint Ventures

Place: PJKK Federal Building, Room 5-208

Location: 300 Ala Moana Blvd., Honolulu, HI

Date: November 20, 2003

Time: 9:30a.m. to 11:30a.m.

MBDC Celebration

The Minority Business Development Center of Honolulu held the Hawaii Minority Enterprise Development Week 2003 Awards Luncheon at the Hale Koa Hotel on August 1, 2003 to celebrate the achievements and successes of local minority-owned businesses. Nine businesses were honored including 8(a) participant **M. Shiroma Painting, Inc.** as Hawaii's Outstanding Minority Construction Firm. The Hawaii District Office also recognized the **U.S. Army Garrison, Hawaii-Directorate of Contracting, U.S. Army Engineer District-Honolulu, and the U.S. Coast Guard, District Fourteen-Civil Engineering Unit Honolulu and the Integrated Support Command Honolulu** for their Outstanding Contract Support and Utilization of the 8(a) Program.

"Hawaii Minority Enterprise Development Week Awards Luncheon"



Del-Jen's Mike Belles, M. Shiroma's Glenn Shiroma, and MBDC's Jean Williams



U.S. Coast Guard's Commander Diehl, Contracting Officer Verna Jackson, and SBA's District Director Andy Poepoe